

*Required Fields for Student Posting- other fields are for additional information as needed

Working Title*	Student Center Coordinator
Position Number*	SC0001 or SCG001 if grant funded
Additional users with permission to access the posting	(For anyone needing to see applicants, start HPs or to receive the approved to work emails)
Pay Range*	\$500-\$700 – ensure stipend amount is appropriate to the position.
Posting Information*	This student will serve as a student leader and coordinator for the Center. The project of the Center is to educate and provide resources to campus about Human Resources. The coordinator will work with faculty and staff to host events and deliver resources to campus. They will be responsible for preparing materials for the center outreach and events, coordinating with other student employees, organizing details, and supporting staff throughout the academic year.