

Western Carolina University
PCard Reconciler Additions/Cancellations

| | |
|----------------------|-----------------------|
| Cardholder (print) : | |
| Department: | |
| Change Reconciler: | From: _____ To: _____ |

Reconciler Cancellation

| | |
|---------------|--|
| Name (print): | |
|---------------|--|

Reconciler Addition:

| | |
|----------------|--|
| *Name (print): | |
| Email address: | |
| 92#: | |

| | | |
|--------------------------------|--|-------|
| Cardholder signature: | | Date: |
| Reconciler Addition signature: | | Date: |