

A – Acceptable/Meeting Requirements D – Deficient/Not Meeting Requirements N/A Not Observed N/A Not Applicable

First aid medication/antidotes are available and within expiration dates. (i.e. calcium gluconate for HF exposure).	•	•	•	•	
Access to electrical breaker panels and emergency shutoff controls is unobstructed with 3' clearance.	•	•	•	•	
Registrationis current& emergency contact numbers/location details are posted.	•	•	•	•	
Evacuation routes are posted in common hallways Personnel know the evacuation procedure, meeting site, and location of nearest fire alarm.	•	•	•	•	

Corrective Action: _____ Completed by: _____ Date: _____

Fire Protection	A	D	N/O	N/A	Comments
Sprinkler heads are unobstructed with an 18" clearance below sprinkler heads around entire room (24" clearance for non-sprinklered areas).	•	•	•	•	
Fire extinguishers available, appropriate for type of hazard, inspection dates recorded, and unobstructed access with 3 feet clearance.	•	•	•	•	
All fire-rated doors are self-closing and kept closed.		•	•	•	
Fire alarm strobes are visible from all locations		•	•	•	

Corrective Action: _____ Completed by: _____ Date: _____

General Practice	A	D	N/O	N/A	Comments
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Caution signs of the door and equipment for any specific hazards (UV, Laser, Radiation, Biohazard,

Hazard Assessment Training Determination Form submitted and current potential hazards. Corrective Action: _____:		•	•	•	
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Time-sensitive chemicals (i.e. peroxide formers) are labeled with date opened and removed as hazard waste when expired.	•	•	•	•	
Chemical storage is well organized and incompatible materials are segregated (oxidizers/flammables, acids/bases).	•	•	•	•	
Hazardous materials/liquids are stored below eye level (not on the floor) and are stored in secondary containers.	•	•	•	•	
Chemicals are stored in compatible containers and cabinets (acids in non-metal cabinets, flammables in approved cabinets, refrigeration).	•	•	•	•	
Chemical containers are kept closed.	•	•	•	•	
Unnecessary, unused, or outdated materials are removed for hazard waste disposal.	•	•	•	•	
Flammable liquid storage cabinets are properly labeled, kept closed, and have no materials stored on top of them.	•	•	•	•	
Corrective Action: _____ Completed by: _____ Date: _____					
Waste Management	A	D	N/O	N/A	Comments
Hazardous waste containers are labeled with contents, accumulation start date, and generator ID.	•	•	•	•	
Waste containers are kept closed to prevent off-gassing discharge.	•	•	•	•	

Radiation Producing Equipment is registered with SRM and NC Radiation Protection Section.		•	•	•	
Corrective Action: _____		Completed by: _____			Date: _____
Electrical Safety	A	D	N/O	N/A	Comments
Equipment does not have frayed or damaged wiring.		•	•	•	
Extension cords are not being used as permanent wiring.		•	•	•	
Power strips are suitable for the load involved and are plugged directly into the outlet (not “daisy-chained”).		•	•	•	
Corrective Action: _____		Completed by: _____			Date: _____
Biological Safety	A	D	N/O	N/A	Comments
Approval is documented for work requiring additional registration (Animal research with IACUC, rDNA with IBC).		•	•	•	
Inventory of Biological Agents is submitted annually to SRM.		•	•	•	
Approved disinfectant is in use and bleach solutions are freshly prepared (within 24 hours)		•	•	•	
Corrective Action: _____		Completed by: _____			Date: _____
Cold Room Safety	A	D	N/O	N/A	Comments
Cold room has an emergency release mechanism	•	•	•	•	
Cardboard is not stored in the area	•	•	•	•	
Asphyxiates and hazardous gases are not used in cold room, unless adequate ventilation is present.	•	•	•	•	